



Phoenix Realty of Wake County, Inc.

EMPLOYMENT VERIFICATION LETTER

Dear Employer,

_____ is a prospective tenant at our rental property, and has listed your organization as a current employer on his/ her rental application.

In order for us to verify the application, we ask that you provide the information requested below. As time is paramount, we would appreciate your faxing this completed form back to us at **(888) 919 2008**. Alternatively, you may feel free to call us. Information provided will remain confidential and will be used solely for the purpose of determining eligibility for occupancy.

Thank you in advance for your cooperation.

Sincerely,
Phoenix Realty Staff

I grant my permission for my employer to release the information below to Phoenix Realty.

Signature of applicant

Date

To Be Completed by Employer:

Company Name: _____

Company Representative Completing this Form:

Name: _____ Position: _____

Contact Phone: _____ Contact Email: _____

Applicant's Length of Employment: _____

Applicant's Current Salary: _____

Employer Representative Signature

Date

